

# Film and Television Production Restart Scheme Co-producer Application Form

This is the application form for co-producing film and television production companies to register their involvement in a co-produced project for the Government's Restart Scheme. This application should be completed to support the principal application form submitted by the lead producer. Co-producers interests will be noted on the Scheme registration certificate.

Please read the accompanying guidance and rules regarding the Scheme at [www.gov.uk/government/publications/film-tv-production-restart-scheme](http://www.gov.uk/government/publications/film-tv-production-restart-scheme)

Any queries relating to completing the form can be directed to [restartscheme@marshcommercial.co.uk](mailto:restartscheme@marshcommercial.co.uk)

All information supplied in this application will be confidential but will be shared between the administrator Marsh Commercial, the Department for Digital, Culture, Media & Sport (DCMS), Her Majesty's Revenue and Customs (HMRC) and the British Film Institute (BFI) for the purposes of administration and data collection. As set out in the Scheme rules, DCMS may also, from time to time, share information contained in this application with its professional advisers and any other relevant part(s) of the UK Government.

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## Part 1 - Participant Information

Application date:

Name of person completing the form:

Position/Role in the Company:

Contact email address:

### Contact telephone number

Mobile:

Landline:

Please attach a scanned copy of your driving license or passport with your application.

## Part 2 - Details about the Production Company

Production Company Name:

Companies House Registration Number:

Production Company Registered Address:

Date of Registration of Production Company:

Please Provide VAT Registration Number:

## Part 3 - Scheme Eligibility Criteria

From the below BFI list of production types, please tick the type of production which you are wishing to register into the scheme.

### Creative sector tax relief projects (you will need to supply a copy of your interim certificate)

- Film qualifying for the film tax relief
- 
- High-end television (HETV) qualifying for the HETV tax relief
- 
- Children's television qualifying for the Children's television tax relief
- 
- Animation television qualifying for the Animation television tax relief

### Non tax relief projects (you will need to self assess the project against the Cultural Test in the Annex)

- Game/Competition show
- 
- Light entertainment/family show
- 
- Reality television show
- 
- Continuing drama series (soap)
- 
- Other non high-end drama series
- 
- Factual/Documentary series
- 
- Talk show
- 
- Comedy series

## Part 4 - Production Details

Title of production:

What is the total budget of the production you are registering minus the applicable deductions as stated in the Scheme rules?

Please confirm that at least 50% of the total expenditure will be used and consumed in the UK.

Yes  No

Please detail the total expenditure in the UK.

Please detail the total expenditure outside of the UK.

Do you have active insurance cover in place for all necessary risks relating to this production other than for delays or abandonment related to COVID-19?

Yes (Please state insurer and policy number below)

No If no, please give details:

Please state the schedule start date for principal photography:

Please state the scheduled end date for principal photography:

Please state the estimated final completion and/or transmission date for the project when it is expected to be viewed by an audience via broadcast or theatrical release:

Applicant agrees to the DCMS using the production title and company name on communications materials about on-boarded scheme users.

Yes  No

If no, please describe why and specify the date when this information can be made public.

## Part 5 – Social Responsibility

### Diversity and Inclusion

Equality of opportunity and addressing under-representation in the screen industries should be central to any film or television project. The BFI has established the [Diversity Standards](#) and [Set of Principles to Tackle and Prevent Bullying, Harassment and Racism in the Screen Industries](#), an inclusion framework that encourages behavioural change and inspires project leaders to use more inclusive practices in creative content and recruitment. All broadcasters have similar inclusion frameworks of their own.

**Have you already met EITHER two or more of the Diversity Standards and Set of Principles to Tackle and Prevent Bullying, Harassment and Racism in the Screen Industries OR a broadcaster's equivalent diversity and inclusion requirements?**

Yes

No

If 'No', please read the criteria set out in the Diversity Standards and Set of Principles to Tackle and Prevent Bullying, Harassment and Racism in the Screen Industries and summarise below how you believe you meet the spirit and the intentions of the Diversity Standards A-D:

## ANNEX

If you are ineligible or not applying for the creative sector tax reliefs, please complete the Self Assessment of the Cultural Test for the Restart Scheme. The project must achieve 18 points of a possible 35 to pass.

If you are concerned that the project will not achieve 18 points please, in the first instance refer to the BFI website for more details. Alternatively, contact us to discuss your application.

## Declaration

### I declare that I have the authority in making this application.

I understand that acceptance of this application does not in any way signify that the project is eligible for the Film/TV Restart Scheme, or that compensation will be granted towards it.

I understand that DCMS will not tolerate any misrepresentation (negligent or fraudulent), deliberate manipulation or fraud in any application, and any business caught falsifying their records to gain additional grant money, or providing false information may be subject to civil or criminal proceedings. As set out in the Scheme Rules (in particular, Rule 24), if a producer provides information which it knows to be false or inaccurate (having made all reasonable enquiries), DCMS may reject an application made by such producer, withdraw its access to the Scheme and/or deny any existing or future request for compensation by such a producer under the Scheme.

I confirm:

- The information within this application is true and accurate;
- The registering production company has the legal authority to carry out the project;
- The registering production company has appropriate safeguarding procedures that protect employees, beneficiaries and volunteers from harm; and
- The registering production company has appropriate GDPR procedures in place.

## Data protection

Where you provide us with information about individuals ("personal data") such as an individual's name or special categories of personal data such as health information, we will use that information for the purposes of handling the relevant claim. More information about our use of personal data is provided in the Marsh Commercial Privacy Notice available at <https://www.marshcommercial.co.uk/info/privacy/>.

### Please note:

- The deadline for applications is midnight on October 31st 2021.
- Any applications received after the closing date will not be assessed.
- All information and guidance relating to the Scheme can be found on gov.uk.
- The team is not able to answer individual questions or respond to requests for support in completing the application.
- All successful applicants will be subject to comprehensive due diligence reviews and other database searches, including fraud risk indicators.
- DCMS will be procuring a standalone Post Event Assurance process, which all fund recipients will have to comply with. This includes provision of required data sets.

**Please email your completed application form, along with any other supporting documentation to [restartscheme@marshcommercial.co.uk](mailto:restartscheme@marshcommercial.co.uk)**

**If you have any questions about this application please call our team on 0333 0151253.**

By providing us with personal data, you are:

- agreeing to comply with applicable data protection laws; and
- confirming that the relevant individuals have been notified about our use of their personal data as set out in this notice and, where necessary, provided their consent to our use of their health information (which constitutes special categories of personal data. Consent may be withdrawn at any time but, if it is withdrawn, we may be unable to continue to provide our services and this may mean that we are unable to process enquiries or claims and it may impact on your ability to claim compensation under the scheme. We will explain the consequences of withdrawing consent at the relevant time.

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